

River East School Division No. 9

Administration Office and School Secretarial Staff required for the above designated School Division in area of East Kildonan, North Kildonan, East St. Paul and part St. Clements, administering 18 elementary, 3 junior high, and two large senior high schools.

Following new female positions open with salary commensurate with experience. Duties to commence on arrangement.

ADMINISTRATION OFFICE

Clerk-Steno 1	Salary Range \$303.00 - \$387.00
Clerk Typist 1	Salary Range \$243.00 - \$270.00
Clerk, Junior	Salary Range \$210.00 - \$250.00

SCHOOL SECRETARIES

Class 1	Salary Range \$210.00 - \$255.00
Class 2	Salary Range \$231.00 - \$295.00
Class 3	Salary Range \$265.00 - \$342.00

Apply in own handwriting stating age, marital status, educational and business standing, including shorthand and typing speeds and all working experience with references to

N. Solilak, Jr.

Business Administrator and Secretary-Treasurer

589 Roch Street

East Kildonan 15, Manitoba.